

Learn to use the individual tools within DAXReport to get the information you need. GoLearn: DAXKO's Online Classroom, allows you to complete DAXReport Basics in your own space, on your own time. This self-paced and interactive course is designed for anyone who has little to no exposure to the reporting tool.

Chapter 1

DAXReport: Getting Started

Lesson 1: Watch a 5-minute instructional video covering the capabilities of DAXReport, how it is accessed, and the permission required to use it. Review DAXReport vocabulary and identify similarities between DAXReports and canned reports already within DAXKO Operations.

Lesson 2: Complete 5 hands-on activities covering tasks learned in Lesson 1.

Lesson 3: Complete a quiz that will review main points and objectives.

Chapter 2

Navigating the DAXReport Workspace

Lesson 1: Watch an 8-minute instructional video on navigating the DAXReport workspace. Review the two main areas of DAXReport, *My Reports* and *Shared Reports*. Learn what the three shared folders are, and how to run, copy, modify, and move reports. Also, find out where to go for help.

Lesson 2: Complete 5 hands-on activities within the DAXReport workspace.

Lesson 3: Complete a quiz that will review main points and objectives.

Chapter 3

Building Custom DAXReports—4 Required Steps

Lesson 1: Watch a 12-minute instructional video on the 4 required steps: Data Source, Columns, Page-Setup, and Build. Review DAXReport best practices and time saving techniques.

Lesson 2: Respond to 3 scenarios by building custom DAXReports with the desired information.

Lesson 3: Complete a quiz that will review main points and objectives.

Chapter 4

Building Custom DAXReports—5 Additional Steps

Lesson 1: Watch a 10-minute instructional video covering the 5 additional steps: Column Format, Order, Grouping, Charting, and Parameters. Learn how to add functionality to DAXReports and make them more user friendly.

Lesson 2: Use the 5 additional steps to modify the reports created in Chapter 3.

Lesson 3: Complete a quiz that will review main points and objectives.

DAXReport Basics supplements include:

Access to the DAXReport GoLearn Glossary • Access to the DAXReport Help Screens • DAXReport Data Source Details Report • DAXReport Data Source Join Relation Details Report • Other DAXReport Best Practices